

OPEN UNIVERSITY OF CYPRUS

ANNOUNCEMENT OF FIXED-TERM CONTRACT AS ADJUNCT FACULTY (TUTORS)

FOR THE ACADEMIC YEARS 2024-2027

The Open University of Cyprus (OUC) announces a call for adjunct faculty members (Tutors) on fixed-term contracts for the academic years 2024-2027 for the Programmes of Study listed below. The description of the Modules is available at the webpage of each Programme of Study at <https://www.ouc.ac.cy/index.php/el/studies/programmes>. The duties of the adjunct faculty members (Tutors), the Module Coordinators and the Academic Coordinators of the programs of study of the Open University of Cyprus are described on the University's website, at <https://www.ouc.ac.cy/index.php/en/university/vacancies/academic-personnel>

This announcement is made on the University's expectation that the number of students who are going to register for these Modules in the academic year 2024-2027 will justify their offering and that candidates with the required qualifications and experience to teach with excellence the Modules, should the University decide to offer them, will apply.

Applications for adjunct faculty (Tutors) must be submitted via the University's e-recruitment Portal, at <https://careers.ouc.ac.cy/apply>. The opening date for applications is on **Friday, December 1st, 2023**, and the closing date is on **Friday, January 12th, 2024, at 13:00 pm (Cyprus time - EET)**.

PROGRAMMES OF STUDY OFFERED IN ENGLISH

1. POSTGRADUATE DEGREE IN « COGNITIVE SYSTEMS »

COS511: Introduction to Cognitive Psychology (CP, Foundations) (fall semester)
COS512: Introduction to Artificial Intelligence (CS, Foundations) (fall semester)
COS513: Computational Intelligent Systems (CS, Foundations) (fall semester)
COS514: Computational Neuroscience (CS, Foundations) (fall semester)
COS521: Cognitive Knowledge Acquisition (CS, Learning) (spring semester)
COS522: Learning and Memory in Humans (CP, Learning) (spring semester)
COS523: Human Perception and Attention (CP, Perception) (spring semester)
COS524: Natural Language Processing (CS, Perception) (spring semester)
COS613: Cognitive Agents and Reasoning (CS, Reasoning) (fall semester)
COS614: Adaptive and Interactive Systems (CS, Reasoning) (fall semester)
COS621: Experimental Psychology (CP, Systems) (spring semester)
COS622: Cognitive Neuroscience (CP, Systems) (spring semester)
COS623: Cognitive System Design (CS, Systems) (spring semester)
COS624: Topics in Data Science (spring semester)

2. POSTGRADUATE DEGREE IN « BUSINESS ADMINISTRATION (THE OPEN MBA)»

MBA511: Organisational Behaviour and Human Resource Management (fall semester)
MBA512: Business Economics (fall semester)
MBA513: Strategy and Leadership (fall semester)
MBA521: Accounting and Financial Reporting (spring semester)
MBA522: Marketing Management (spring semester)
MBA523: Research Methods and Instruments (spring semester)
MBA611: Operations and Supply Chain Management (fall/ spring semester)
MBA612: Business and Data Analytics (fall semester)
MBA613: Services Management (fall/ spring semester)

3. POSTGRADUATE DEGREE IN « ENTERPRISE RISK MANAGEMENT»

ERM511: Principles of Economics for Risk Management (fall semester)
ERM512: Advanced Quantitative Methods for Risk Management (fall semester)
ERM513: Risk and Risk Management (fall semester)
ERM521: Management Principles & Human Resources in an environment of Risk (spring semester)
ERM522: Predictive Analytics in Risk Management (spring semester)
ERM523: Risk Management Standards and Techniques (spring semester)
ERM611: Crisis Management (fall semester)
ERM612: Business Continuity Planning (fall semester)

4. POSTGRADUATE DEGREE IN « EDUCATIONAL LEADERSHIP AND POLICY »

ELP511: Introduction to organization and management of education (fall semester)
ELP512: Applied Educational Research: Quantitative Methods (fall semester)
ELP521: Evaluation of Teaching and Teachers (spring semester)
ELP522: Management of change, school effectiveness and school improvement (spring semester)
ELP621: Strategic planning in education (fall semester)
ELP622: Program Evaluation in Education (fall semester)

I. QUALIFICATIONS – EMPLOYMENT

Pursuant to Article 18, indent (6) of the Law governing the operation of the Open University of Cyprus (Law 234(I)/2002), candidates must hold a doctorate/Ph.D. degree from a recognized/accredited University. In case that the nature of the subject field(s) requires so, adjunct faculty members (Tutors) who are not Ph.D. holders but they have long-term experience and thorough knowledge of the particular subject field, or they excel at the particular area, may also be considered to serve as adjunct faculty.

The official teaching and communication language is either Greek or English, depending on the Programme of Study. Citizenship of the Republic of Cyprus is not a requirement.

Adjunct faculty members (Tutors) are employed on fixed-term contracts governed by private law, which cover particular teaching or/and research needs, and may be renewed. The main functional unit of an OUC Programme of Study is the Module, covering a particular academic field at the undergraduate or the postgraduate level. Each Module lasts five (5) months, including exams. The employment term of the adjunct faculty members (Tutors) will be consistent with the University' Academic Calendar.

Normally, only one (1) student cohort shall be assigned to each Tutor. Candidates, who are not already employed in another university, a public or private body, may take up more student cohorts.

Some adjunct faculty members (Tutors) may additionally be assigned the role of Module Coordinators or/and Academic Coordinator of a program of study.

The candidates shall be evaluated according to the following criteria:

1. Relevant teaching experience to the Module they have applied for.
2. Relevant research project to the Module they have applied for.
3. The available time that the candidate can offer as adjunct faculty member (Tutor).
4. The candidate's evaluations by students (if applicable) during the past.

Based on the aforementioned criteria, Open University of Cyprus will establish a single ranking list, valid for three academic years (2024-2027), from which the adjunct faculty members (Tutors) will be selected, based on the needs of the University.

The full terms of employment will be included in the employment contract to be signed between the University and the adjunct faculty members (Tutors) that will be selected.

IV. COMPENSATION OF ADJUNCT FACULTY MEMBERS (TUTORS)

The compensation of adjunct faculty members (Tutors) of the Open University of Cyprus shall be covered by the University's budget, It is ascertained by the resolution of the University's Council.. According to the current policy, the compensation of adjunct faculty members (tutors) ranges between €250 and €875 per month, depending on the number of students within every designated student cohort to the adjunct faculty member (Tutor). The compensation for adjunct faculty members (Tutors) will be determined after the date when students may withdraw Modules. The aforementioned may be subject to modification through the deliberation and decision of the University's Council before the employment contract is signed.

V. APPLICATION – SUPPORTING DOCUMENTS

1. Applications must be submitted electronically via the University's E-recruitment Portal at <https://careers.ouc.ac.cy/apply> between **December 1st, 2023 and January 12th, 2024 at 13:00 (Cyprus time)**.
2. For an application to be accepted, it must be accompanied by the required certificates, which are submitted electronically through the University's E-recruitment Portal. Original certificates must be presented when requested for verification. Applications without the required supporting documents will not be considered
3. On occasion, to enhance the depth of understanding for the Evaluation Committee, candidates may be requested to furnish duplicates of certain publications referenced in their application.

4. Candidates may apply for **up to four (4) Modules** for all Programmes of Study offered by the University (not per Programme).
5. Those interested must attach the following to the respective fields of the application:
 - Curriculum Vitae.
 - Copies of academic degrees
 - Copies of the three (3) most representative publications (if any).
 - One-page document of 500 words in which the candidate's relevance to the content of each Module for which they apply becomes evident.

The Open University of Cyprus is committed to an Equal Opportunities Policy in relation to hiring and supporting the career development of all people, and encourages individuals, irrespective of gender or gender reassignment, to apply for academic, research and administrative job openings. The Open University of Cyprus does not discriminate on the grounds of racial or ethnic origin, colour, religion or belief, gender, gender reassignment, ethnicity, nationality, age, disability, marriage or civil partnership, or sexual orientation in accordance with the relevant laws and regulations of the Republic of Cyprus.

For information on applications, interested candidates may contact the University's Human Resources Services at **+357 22411600/662** daily from Monday to Friday (08:30 - 15:00 Cyprus time). More information on the Open University of Cyprus, on the structure and content of the Programme of Study and the Modules offered can be found at the University's website <http://www.ouc.ac.cy>.

In the event of a discrepancy between the Greek and the English language version of this announcement, the former shall prevail.