

## Module Layout

### ELP511 / INTRODUCTION TO ORGANIZATION AND MANAGEMENT OF EDUCATION

<b>Faculty</b>	SOED	Faculty of Economics and Management	
<b>Programme of Study</b>	ELP	Educational Leadership and Policy	
<b>Module</b>	ELP511	Introduction to Organization and Administration of Education	
<b>Level of Study</b>	<b>Undergraduate</b>		<b>Graduate</b>
		<b>Master</b>	<b>Doctoral</b>
		√	
<b>Language of Instruction</b>	English		
<b>Mode of Delivery</b>	Distance Learning		
<b>Module Type</b>	<b>Required</b>		<b>Electives</b>
	√		
<b>Number of Group Consulting Meetings</b>	<b>Total</b>	<b>Physical Presence</b>	<b>Online</b>
	3	-	3
<b>Number of Assignments</b>	2		
<b>Final Grade Calculation</b>	<b>Assignments</b>	<b>Weekly Activities</b>	<b>Final Exam</b>
	40%	10%	50%
<b>Number of European Credit Transfer System (ECTS)</b>	15		

#### Module Description

The purpose of the Module ELP511 is to study the basic organizational theories and to examine in depth the new principles of educational management. It also tends to explore the extensions and the applications of these theories in schools, educational organizations and systems. The Module deals with subjects such as historical and theoretical foundations of educational management, the school as an open social system, internal and external factors that influence the structural, cultural, political and human elements of educational models, introduction to leadership theories, and decision-making theories. The students are expected to be able to reflect and be challenged in relation to applications, deep thinking, study and analysis of the current educational issues on educational leadership, management and administration and to search for theoretical as well as practical solutions. More specifically students are expected to:

- Develop a broad understanding of the educational system as a significant sub-system of the social system and to identify the dynamic environment in which an educational organization and system exists.
- Explore and analyze the different models under which educational institutions and their bureaucracies are organized.
- Identify the role of the scientist/professional in educational institutions and system bureaucracies.
- Acquire a broad knowledge on issues such as leadership, organizational climate and decision making processes in educational organizations.

#### Grading Scheme

Assessment Method	Percentage on Final Grade	Workload	
		Hours	ECTS
Weekly Interactive Activities	10%	37	1.5
Assignment 1	20%	90	3

<b>Assignment 2</b>	20%	90	3
<b>Final/Repeat Examination</b>	50%	3	7.5
<b>Total</b>	<b>100%</b>	<b>220</b>	<b>15</b>

#### **Grading Rules and Assessment methods**

- Students are evaluated with 9, if they earn 90% of the possible grade, i.e.  $90\% \times 10 = 9$ , etc.
- Passing rate
  - 50% of the Assignments
  - 50% of the Interactive Activities
  - Students are allowed to participate in the final exam of a Module if they have overall earned the minimum grade ( $\geq 50\%$ ) in both their Assignments and Interactive Activities
  - 50% of the Final exam

If a student earns a grade with decimal points, then it is rounded to the nearest half unit.